

PORT BOUVARD YACHT CLUB

A DIVISION OF PORT BOUVARD RECREATION & SPORTING CLUB INC.

ANNUAL GENERAL MEETING, SATURDAY 27TH JULY 2024

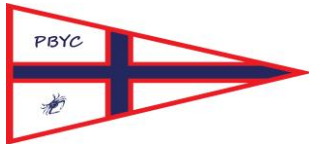
MEETING OPENED: 12.00 noon

MEETING CLOSED: 12.38

NEXT MEETING: July 2025 TBA

PRESENT:

Phil Harvey	Norm Snell
Jason Brouwer	Bill Smith
Peter Santwyk	Dave Darn
Mike Chalesworth	Warren Keating
Mike Storey	Kat McCauley
Nat Keals	



APOLOGIES: Kevin Spark, Mark Higgins, Tony Edwards, Juliet McCauley, Colin Smith, Corey Grandin, Adrian Corporale, Sandy Gordon, Rob DiGuiseppe

MINUTES OF PREVIOUS MEETING

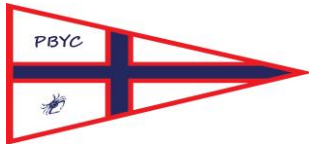
Matters arising from the previous minutes. Nil NOTE: AGM minutes are located on the PBYC website under Club Info – Club documents

Moved by: Bill Smith

Seconded by: Jason Brouwer

1) **TREASURERS REPORT**

Treasurer's Report



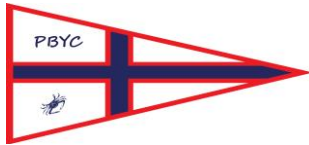
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	Total		Post 30/6	2024/25
	Actual	Year to date	receipts	Budget
Income				
Boat Storage	17,289.77	17,289.77		21000
Catering Income	3,513.66	3,513.66		4000
Equipment Sales	500.00	500.00		
Fees Racing	380.00	380.00		2000
Fees Sailability	125.00	125.00		100
Gate Key	13,124.31	13,124.31	955	14000
Interest income	493.12	493.12		400
Junior Training	1,007.50	1,007.50		1000
Membership	15,355.44	15,355.44	1286	12000
Junior Membership	461.37	461.37	41	500
Membership - outrigger	381.81	381.81	509	900
Regatta Fees	295.50	295.50		300
Sailability	10.00	10.00		
Venue Hire	1,500.00	1,500.00		
YA Fees	45.00	45.00		
Total Income	54,482.48	54,482.48		56200

Expenses



Bank Fees	6.72	6.72	10
Boat Registration	295.00	295.00	300
Boat Maintenance	2,751.91	2,751.91	18000 includes \$150000 for replacement "committee" boat
Boat Purchase	1,500.00	1,500.00	
Catering Purchases	997.78	997.78	1100
Contractor Fees	225.00	225.00	
Computer & IT Expenses	869.58	869.58	2350 includes new computers - web master and registrar
Boat Equipment Services	219.65	219.65	500
Electricity & Gas	961.86	961.86	1000
Fuel	676.33	676.33	800
Instructor Fees	1,133.64	1,133.64	1200
General Operational	3,254.03	3,254.03	7000 includes Shed roller doors
General Operational Equipment	275.00	275.00	500
Gate/Jetty Maintenance	1,293.00	1,293.00	4000 includes estimate for jetty deepening
Instructor Fees	914.91	914.91	1000
Jetty Licence	785.70	785.70	800
Jetty Construction/Modifications	1,022.66	1,022.66	4000 includes estimate for jetty completion
Maintenance Grounds	19,099.04	19,099.04	3000
Payroll - Wages & Salaries	1,232.25	1,232.25	1500
Promotion	149.30	149.30	
Repairs & Maintenance	2,109.37	2,109.37	4000 includes estimate for shed extension
Sailability Trailer	30.35	30.35	
Tyro Fees	64.62	64.62	60
AS Affiliation/Discover Sailing	397.77	397.77	500
Sailability Expenses	4,958.82	4,958.82	5000
Total Expenses	45,224.29	45,224.29	56620
Operating Surplus/(Deficit)	9,258.19	9,258.19	-420



PBYC AGM July 2024

	April 1 2023	June 30 2024
Bank Balance	\$25622	\$33063
Petty Cash	\$200	\$200
Canteen Float	\$50	\$50
Accounts Receivable		\$11264
Accounts Payable		\$2258

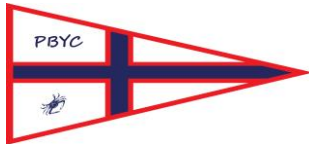
During the past year we have changed the accounting period to align with the accounting year of PBRSC. The accounting year now runs from July 1 to June 30. We have also changed the method of accounting to an accruals basis.

Major changes 23/24

The new financial year saw the completion of the major work on the expansion of the Club jetty. There were some initial refinements required surrounding the depth of the water on the right-hand side but overall, the extra space provided has improved the jetty viability. Further work is required, on an ongoing basis, to reduce the accretion of sand on both sides of the jetty.

Mandurah Council granted access to land bordering the PBYC/Tonkin College lease area. Initially works were undertaken by the Council to clear the area and then provide fencing. On completion of the fencing PBYC arranged for the supply of road base for the new area. Once compacted the area was divided into 75 boat storage bays, which has provided with an expanded source of income.

The new boat storage area has resulted in an increase in membership, members requiring key fobs for the hardstand and boat storage fees. We have also expanded the activities sponsored by the Club with the addition of the Outrigger Paddling section, currently operating with a 6 person outrigger canoe and soon to be complemented with a 4 person outrigger canoe. Management of the expanded area and the increase in member activity has



meant an increase in the PBYC committee. Each committee member is allocated specific roles to manage the Club including the traditional junior training program, sailing calendar, grounds and asset maintenance.

24/25

The Budget for the new financial year will include consideration of some large maintenance/improvements to facilities:

- Additional/new standalone male/female toilet and shower facilities
- Replacement roller doors for the existing shed/s
- Additional covered storage area at the southern end of the shed for the Outrigger canoes
- Investigation for the acquisition of a suitably sized and equipped Committee/Rescue boat to provide sun protection for the boat operators, adequate space for equipment for the effective operation of the boat on race days
- Maintenance of the hardstand area and improvements to the drainage services on the boat launching ramps

Sailability April 23 to June 24

Bank Statement 1 April 2023	\$39563
Income – interest	\$493.12
Grant	-
Outgoings – salaries	\$4958.82
Outgoings – other	\$3763.18
Bank Statement 30 June 2024	\$31334

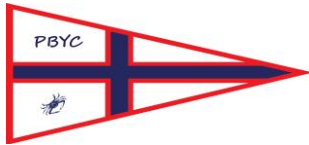
Matters arising from the treasurer's report.
Nil

Move that the treasurer's report be accepted

Moved by Phil Harvey

Seconded by Steve Bickerstaffe

Carried



2) **COMMODORE'S REPORT**

Commodores report 2024 AGM

Once again, the past year has been very busy with your committee undertaking a number of important jobs. One of the major changes to the committee structure has been the creation a specific portfolio for each committee member, in addition to those already existing for the executive.

I want to thank each of your committee members for the jobs they have taken on and the work they have done over the past year.

Jason, your Vice Commodore has looked after the roster and the sailing calendar. We have extended the sailing season and increased the number of days when we sail. He did a fantastic job running the Windrush State Championships and organized our successful presentation night. In addition, Jason has helped me out a great deal stepping up whenever I was not available.

Bill, your rear commodore has ably looked after our rescue boats, coming down during the week to check on fuel and make sure that they are ready to go on Saturdays throughout the season. He has also looked after our club trailer sailer, which we are hoping will be put to use introducing adults to the sport of sailing.

Warren took on the task of keeping our financial records. As your treasurer he has had the increased responsibility of monitoring the income now received from the hardstand storage. This has put us in a healthy financial position and able to plan to continually improve our club facilities.

Phil took on the position of club registrar. This includes keeping an accurate list of our members, which has its difficulties being part of a multi-membership club. Phil also updates sailpass so that everyone who races is covered for injury by Australian Sailing insurance. And finally, he is the one who keeps our race records so we know the overall results at the end of the season.

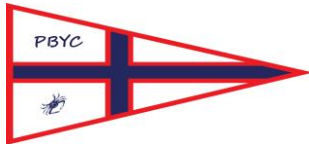
Dave took over the management and development of a new club website. As webmaster he has initiated a number of amazing innovations. Importantly we now have a members only access facility. Members can go in and update their details. Everyone is encouraged to make use of this. In time a great amount of club information will be stored on the site and it should be the first place you go to find out what's happening at the club.

Mike is our junior sailing coordinator and keeper of the gate key records. The activating and deactivating the FOBS is an ongoing task. It is important to control access to the leasehold area from a membership and public liability point of view.

Steve has worked constantly as our club bosun. The number of jobs he has done around the club have been numerous, often coming down during his breaks to repair, cleanup and generally keep everything working at the club.

Rob came onto the committee as our outrigger coordinator and it is very pleasing to see this new watersport offered at the club. In addition, his contribution to the development of the hardstand and other site work activities has been absolutely essential in allowing us to benefit from the improvements to the club area that are obvious to see.

Colin is our sailing class captain in addition to being our go to plumber. This by the way has saved the club a heap of money when it comes to repairs. As class captain he oversees the different fleets and in particular being a top class flying 15 sailor supports new members getting into this fleet. Any new member should make colin the first point of contact when considering joining up to compete or crew.



It is very pleasing to see that all of our current committee has nominated to remain for the 2024-25 season. I circulated the AGM agenda and nomination for committee form some time ago and at close of nomination nearly all positions had been filled. The only one vacant is that of Club secretary, Which I have looked after over the past year.

In addition to the committee it is important to remember the contribution of our club members. When we have busy bees, I am always very appreciative of the number who turn up to do the many jobs there always seems to be to keep our club running smoothly. I would especially thank Adrian for his efforts in the galley. His sausages in a bun were greatly appreciated by everyone on Saturday before and after sailing.

There are two other programs and groups that should be acknowledged by the committee and the club membership. There are the efforts put in by Juliet, Marty, Stephen, Phil, Kathleen and Sandy when it comes to supporting the sailability program. Juliet sent me a report which I will read out after this report. The other program is the junior sailing which this year was run by Luke our senior instructor and supported by Corey and Nathan as assistant instructors. Luke, Corey and Nathan also sailed in the afternoon races. It is great to see some of our younger sailors taking the next step into the senior racing like this.

To keep you up to date with our continuing plans for the coming season. I am keen to see improvements in the club's facilities. This includes upgrading of our toilet and shower, Replacement of the sliding doors on the shed with roller doors to make access and storage easier, improved storage for our outriggers. We hope to have a four-person canoe in the near future due to Robs efforts in getting one donated. We also need to have better security lighting and improved CCTV installed as part of our improvements as well as trying to find a solution to the ongoing problem of the access gate. And of course, there will be the usual busy bees when we tidy up, especially before opening day which will be on Saturday 12th of October. There will be informal sailing before this however.

It's worthwhile to look back on the past 12 or so months to consider the number of improvements that have occurred. The cleaning up of our leasehold area was a major undertaking with many of you stepping up and removing large amounts of accumulated rubbish in order to set out our hardstand bays. Rob did a fantastic job over several days spreading out the road base and he continues to help out making the place look a hundred times better. We had over 25 semi loads of material brought in. The shed is also looking much more organized thanks to Steve, Jason and others who removed years of accumulated rubbish and made space for our boats. Then or course there was the opening day when we were ably supported by some of our wives and partners to once again make it a great start to the season. And lastly our most recent busy bee resulted in some great work by all those who came along with rakes and shovels to spread top dressing on our lawn as well as doing another of those cleanups of rubbish that always seems to accumulate. Thank you to everyone for your support and help.

Juliet McCauley Sailability coordinator.

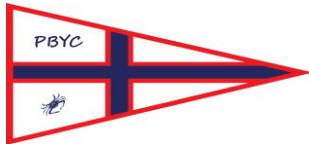
It is that time again where we sit and ponder the year that was...

At the start of the sailing season, we said goodbye to our enthusiastic and exuberant volunteer Toni, as she moved to Guildford to live with her family. We thank her for her time with us and wish her well for her future.

Soon after this Steven joined our team and he has been a most welcome addition.

He has spent a deal of time onboard with Marty, 'learning the ropes'.

The beginning of the season provided us with fantastic sailing conditions, unfortunately, though, the weather gods did not continue to smile on us. For many weeks we suffered from either having too much wind for safe sailing, a complete lack of wind or a problem with low tides, meaning that we sadly had to cancel a large



number of sessions.

The second trimaran is rigged and ready for sailing and it is my hope that both boats will be on the water together next season. The off season will provide us with time for some necessary boat maintenance and a chance to give both vessels a little TLC.

Our participants continue to enjoy their time on the water and have also been taking lessons from Marty, enabling them to take the helm on occasion too.

Problems with consistent participant funding and the inconsistencies with the weather saw our participant numbers dwindle at the end of the season. We are working on the funding issue, (of course the weather is another matter). Participant numbers are an area for growth and a stall at the John Tonkin Disability Expo later in the year, may provide some solutions here.

Once again, I need to give my thanks to our dedicated team of volunteers.

To Marty who skippers every week, passes on his sailing skills and looks after the 'on water' safety of everyone. To Kathleen who enthusiastically crews (occasionally skippers) and always provides care and support for our participants. To Steven who happily, helps on the beach and also crews. To Phil, who happily helps out on the beach and to Sandy who always 'just knows' exactly what is needed and makes it happen!

I thank you all for giving of your time so freely, you are all amazing and I look forward to seeing you in the 2024/25 season.

Matters arising from the Commodore's report

Nil

Move that the commodore's report be accepted

Moved by: Kat MCCAuley

Seconded by: Mike Storey

Carried

3) **NOTICES OF MOTION**

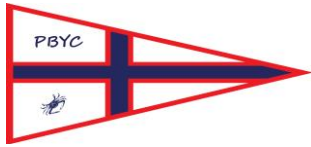
Nil

4) **ELECTION OF OFFICERS**

Scrutineer appointed: Jason took the chair for the election of Commodore

returning officer

Commodore: Norm Snell



5) **GENERAL BUSINESS**

1. Nil