

PORT BOUVARD YACHT CLUB

A DIVISION OF PORT BOUVARD RECREATION & SPORTING CLUB INC.

ANNUAL GENERAL MEETING, SATURDAY 15TH APRIL 2023

MEETING OPENED: 15th April 2023 1030am.

MEETING CLOSED: 15th April 2023 1110am.

NEXT MEETING: 13th April 2024 1030am.

PRESENT:

Norm Snell	Sandy Gordon
Jason Brouwer	Kevin Spark
Mike Storey	Toni Miller
Kathleen McCauley	Juliet McCauley
Rod Housego	Teressa Storey
Warren Keating	
Phillip Harvey	
Colin Smith	
Bill Smith	
John Hunt	

APOLOGIES: Tony Edwards (PBRSC President), Mark Higgins, Darren Peck, David Darn, Steve Bickerstaffe, Luke Storey.

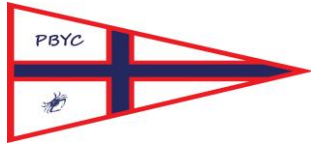
MINUTES OF PREVIOUS MEETING

Matters arising from the previous minutes: Nil

Moved by: Warren Keating

Seconded by: Jason Brouwer

Carried



1) **TREASURERS REPORT**

PBYC AGM 2023 Treasurers Statement

	1 st July 2022	31 st March 2023
Bank Statement	\$52,570.89	\$29,603.07
Petty Cash	\$306.69	\$336.64
Canteen Float	\$50.00	\$50.00
Known Outstanding Commitments	\$35,000.00	\$6,465.89
Total Forecasted Balance	\$17,927.58	\$23,523.82

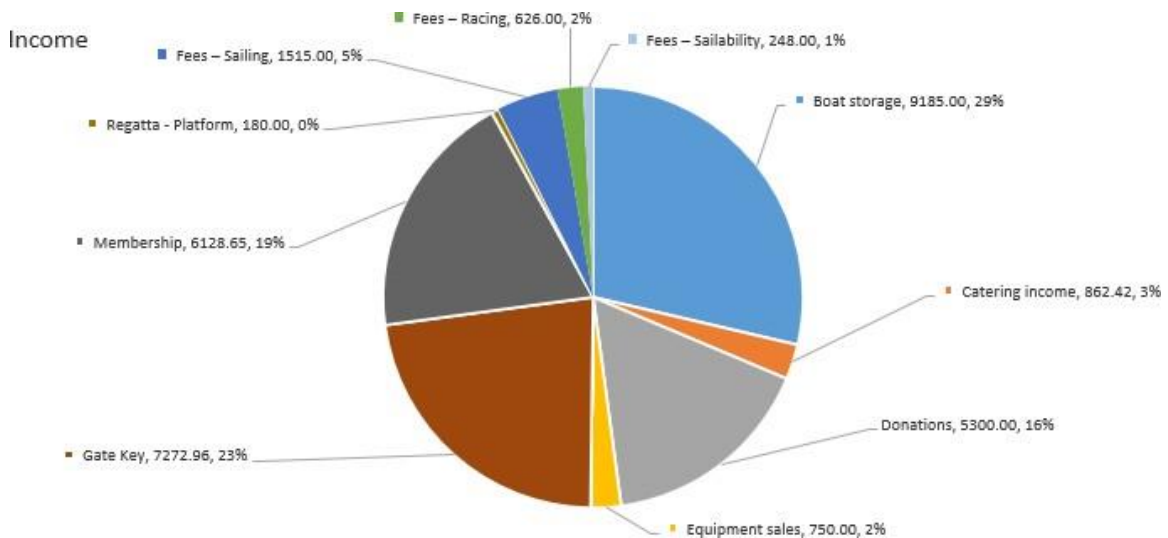
Based on the above, the PBYC has increased its financial wealth by \$5,596.24 in the past financial period but noting that outstanding commitments has reduced to \$6.5k with the major portion of the jetty build complete. Further details below.

PBYC INCOME FROM JULY 2021 TO MARCH 2022

Of particular note;

The past financial year has been a typical year for the main income streams. Comparison to the previous financial year for major items;

- Membership (\$6,128) is up approx. \$300
- Boat storage (\$9,185) is up approx. \$600
- Gate keys (\$7,272) is up approx. \$2,900, due mainly to upping annual fee from \$50 to \$75.
- Junior sailing fees (\$1,515) is down approx. \$400 mainly due to change of philosophy at beginning of year.
- Donations of \$5,000 from PBRSC towards jetty build.





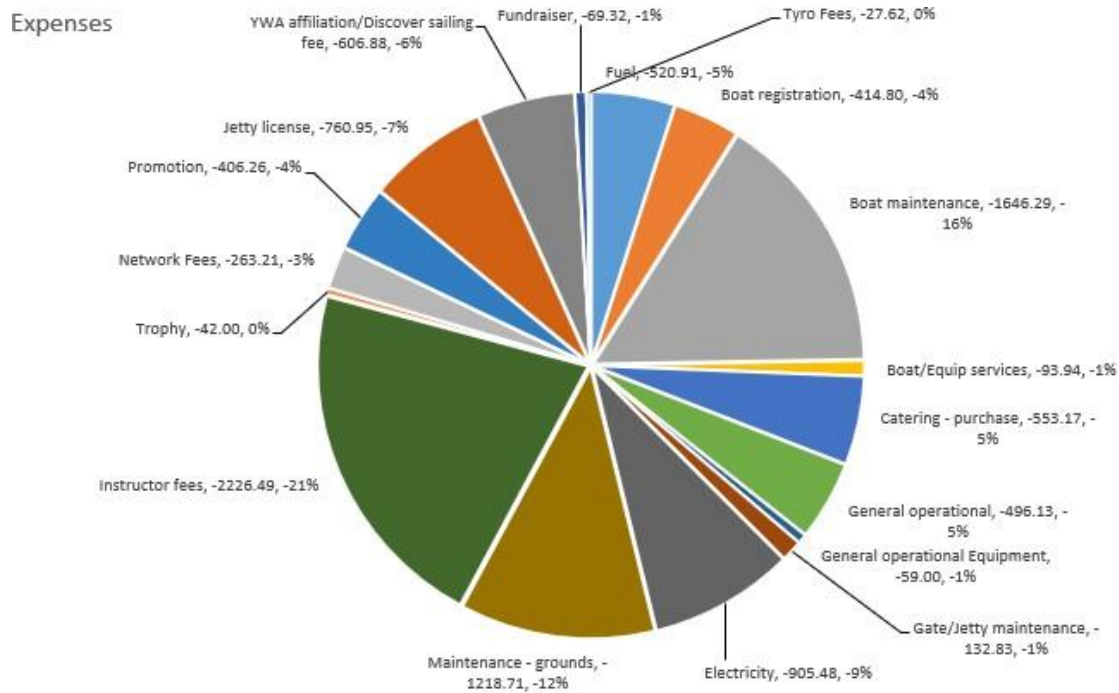
PBYC EXPENDITURE FROM JULY 2021 TO MARCH 2022

Of particular note;

The past financial year has been a typical year for the main expenditure streams with the exception of finally being able to build and expend the jetty funds (\$58.7k) with still another \$5k in committed funds allowed for minor works. These include depth clearing of second ramp and rubber bumpers and concrete ramp for brick jetty.

Comparison to the previous financial year for major items;

- Instructor fees (\$2,226), down approx. \$1,600. As previous year had 3 instructors. Next year will require 2 assistant instructors.



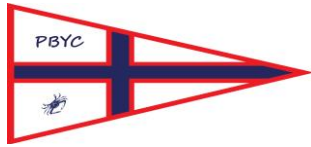
SAILABILITY, FROM JULY 2021 TO JUNE 2022

Current financial status as of 1st July 2021

Bank Statement as of 1 st July	\$51,614.00
Income, interest	\$252.54
Grant	\$0,000
Outgoings, Salaries	\$2,303.05
Bank balance as of 30 th March 2022	\$39,563.49

Proportioned grant commitments

Sailability administration	\$31,814.60
Volunteer Grant 2	\$1,163.00
Grant 2022	\$5,500



FUTURE CAPITAL EXPENDITURE ITEMS

JETTY UPGRADE

Minor works to finish;

- Main jetty rubber stops
- Second ramp dredging
- Block jetty, pile restraints
- Block jetty, concrete ramp

FUTURE CAPITAL ITEMS TO BE REVIEWED AFTER THE INSTALLATION OF ALL JETTY WORKS.

Security Cameras - Possible spend of \$3000 (to be confirmed) with high definition and night vision.

Extension of lease area, Mandurah council to clear but PBYC to hardstand

Future Club Rooms – Reviewing the options of a building fund to progress building future building improvements. Possible staged build with initial toilets/showers as stage 1.

Mike Storey

Treasurer's report matters arising:

- *Figure for the hardstand:* Discussed that the hardstand redevelopment will likely need to be completed in stages as it is likely to incur quite substantial costs for the club. The council will be commencing works on clearing the lease extension on Monday 17th April. The committee will need to decide what the hardstand material will be and create a plan for the stages of the development.
- *Sailability administration grant:* Norm enquired into the Sailability administration grant and how long this is likely to continue for. Sailability uses approximately \$2000- \$3000 per year from the administration grant, based on these figures the grant still has approximately ten years of funding remaining.

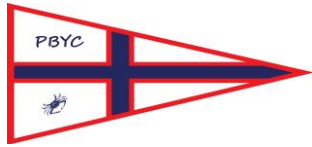
Move that the treasurer's report be accepted:

Moved by: Jason Brouwer

Seconded by: Norm Snell

Carried

2) **COMMODORE'S REPORT**



A big thank you to the PBYS committee for their efforts this past season. One of the major projects completed has been the upgrade to the jetty and the launching ramps. There are still a couple of minor jobs to be completed but the result has been most positive in terms of improved access and launching of our boats. Special thanks go to Mike Storey for seeing this one through given the hoops we had to jump through in order to gain the necessary approvals etc. Mike has been the club treasurer for a number of years and has made an important and very necessary contribution to keeping our finances in order. A sailing club has quite large ongoing expenses and these have to be met by a relatively small number of members. Despite this it is our intention to make the club a low-cost entry to sailing by doing as much as we can on a voluntary basis, and I am very appreciative of the way members come forward to help out.

I would also like to publicly thank Kathleen McCauley for taking on the role of secretary for the past season given her heavy study and workload. Keeping a record of our decisions and discussions as well as being the first point of contact for the club is critical to our ongoing operations. Kathleen's Mum and Dad have also been making an important contribution to the management of the Sailability program. turning up every week early to conduct sailing for those with special needs. Thanks Juliet and Marty for running this program and to Phil and Eddie for assisting. A separate report from Juliet, the Sailability coordinator is attached to my report.

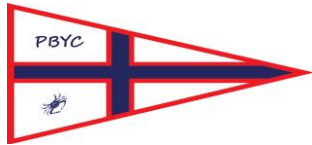
A number of changes were introduced this season in response to member's input. These included a greater number of race days and a formal roster system. While there have been some small hiccups the calendar has generally run well. It is difficult to find the numbers to fill four positions each week and any ideas or more importantly solutions would be appreciated.

I think that having a more formal opening day was a positive and will plan to repeat this at the start of the next season. Special thanks to Kathryn Keating, Deb Harvey and my wife for helping out on the day. One of our major events next season will be the Windrush state titles In February 2024. This will require significant support from members and will showcase our club as well as being a welcome fundraiser.

As of next week, the clearing of our lease area will commence. At some stage boats will need to be moved for access to remove the old fence and construct the new one on the boundary. We will have little notice when this is to happen and members with boats on the hardstand will need to be ready to shift them. Finally, I

believe that clubs must have succession plans and that new members of the committee is an important part of this. While I have nominated for the position of Commodore for the coming season, I believe that the position should be filled by a new person every couple of years. I came from a club where this was formalised in the constitution, and it impressed on every member that we were all responsible for taking on management at some point.

Thanks



Norm Snell

Matters arising from the Commodore's report: Nil

Move that the Commodore's report be accepted:

Moved by: Bill Smith

Seconded by: Warren Keating

Carried

3) **NOTICES OF MOTION**

Nil

4) **ELECTION OF OFFICERS**

Scrutineer appointed: John Hunt

Commodore: Norm Snell

Proposed: Norm Snell

Seconded: Mike Storey

Carried Unanimously

Vice Commodore: Jason Brouwer

Proposed: Jason Brouwer

Seconded: Norm Snell

Carried Unanimously

Rear Commodore: Bill Smith

Proposed: Bill Smith

Seconded: Norm Snell

Carried Unanimously

Secretary: No nominations, remains vacant

Proposed:

Seconded:

Treasurer: Warren Keating

Proposed: Warren Keating

Seconded: Norm Snell

Carried Unanimously

Registrar: Phillip Harvey

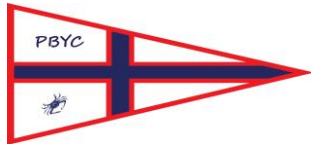
Proposed: Phillip Harvey

Seconded: Norm Snell

Carried Unanimously

Committee Persons:

1. **Steve Bickerstaffe**



Proposed: Steve Bickerstaffe

Seconded: Kathleen McCauley

Carried Unanimously

2. Dave Darn

Proposed: Dave Darn

Seconded: Norm Snell

Carried Unanimously

3. Colin Smith

Proposed: Colin Smith

Seconded: Norm Snell

Carried Unanimously

4. Mike Storey

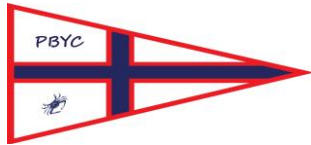
Proposed: Mike Storey

Seconded: Kathleen McCauley

Carried Unanimously

GENERAL BUSINESS

1. Raised points submitted via members unable to be in attendance:
 - a. Setting courses on club race days: Having standard courses where the buoys positions are pre-set to support members with setting courses. This has previously been discussed in committee as well as setting a variety of courses. Incoming committee to discuss further and consider use of Australian Sailing training.
 - b. Trying to keep races out of shallower areas and no beach finishes: Point raised about beach finishes being difficult for some sailors due to depth of water. Kathleen raised the background for new sailors as to why the club previously implemented beach finishes as part of the club racing/sailing instructions. This was to allow for additional support to be available to sailors on the water (by having two safety boats mobile and having a beach crew monitoring the radio). This was due to having an increasing number of boats racing, including junior sailors. Minutes from 2012 PBYS Committee meetings reference the need for additional support boats (e.g two safety boats) to be mobile at all times during club heats, hence beach finishes were implemented. This requires time to be taken from the beach. Juliet raised that having someone on the beach monitoring the radio is an important part of club heats as it enables additional support to the safety boats should they need assistance (if emergency services were needed). Terassa raised that she has completed the beach crew role for several years as beach finishes had been occurring for a long time at the club, and times are easily able to be taken from the beach. Mike raised that with an increased number of junior sailors expected to be racing in the afternoons during the coming season there is a need to consider that they will require additional support on water (from safety boats) and the role of beach finishes in enabling this. Question raised about how many sailors would need to be on the roster to enable this, discussed that beach crew can be filled by one person only, however this is a topic for the incoming committee to discuss further. Jason raised importance of sailors also helping each other



on the water where possible e.g responding to a fellow sailor in distress if you see something happening and can respond.

- c. Second ramp at the jetty: is currently being underutilised due to depth. Committee has previously discussed encouraging people to use the second ramp. Committee has also planned to work through how to address depth at this ramp across the course of the season. Jetty also requires some other items addressed e.g rubber strips, which is planned for being addressed throughout the coming season.
- d. Social events as part of the calendar: Club held a social event following sailing on the closing day. Incoming committee to further consider options for social events after sailing.
- e. Development of new clubhouse vs improving launching facilities and security at club: Incoming committee to create plan for appropriate expenditure of funds against needs of club going forwards.

2. Sailability final report was read out:

Sailability End of Season Report for AGM 2023

As we reach the end of another successful season, I would like to round it out with a few words.

Firstly, I would like to thank our Skipper Marty, who every week rigs and launches our boat and then spends his time mentoring and instructing our volunteers in the finer art of sailing, with a view to be able to eventually launch the second trimaran on a Saturday.

I would like to thank Kathleen and Toni for their unlimited enthusiasm with crewing every week, our participants thoroughly enjoy their company. Phil has been a great addition to our team and his enthusiasm for learning the ropes cannot go unmentioned. Eddie is also eager to help out in any way that he can, and my thanks go to him as well.

Of course, none of this effort is necessary without our participants and their support workers. We may be small in numbers, but every week, wind and weather permitting, we get together for a sail and a catch up. If the weather is against us, we enjoy a cuppa and a chat. Both Nikora and Peter have experienced a great season. Their enthusiasm is infectious. Peter has enjoyed taking over the helm on many occasions and is himself enjoying sailing instruction from Marty. In fact, the quote of the season is from Peter who in one of the sessions and after spending some time concentrating on his sailing was heard to yell out 'my tell tales are streaming aft'. That is what it is all about.

All of us are looking forward to the 2023/24 season.

Juliet McCauley, PBYS Sailability Coordinator

3. Date of Next AGM: 13th April 2024

4. Close: 1110

